

**Laguna Honda Executive Committee Minutes
Quality Council
3/6/18**

Attendees: Michelle Fouts; Jennifer Carton Wade; Kate Durand; Quoc Nguyen; Victoria Lau; Diana Kenyon; Peter Rosel; John Grimes; Wilmie Hathaway; Loretta Cecconi; Karina Yip; Edward Guina; Peter Rosel; Arnulfo Medina

Co-chair: Dr. McShane, Mivic Hirose

Guests: Fatima Ascano-Martin; Amie Fishman; Deanna Chan

<u>ITEM</u>	<u>DISCUSSION</u>	<u>ACTION</u>
CALL TO ORDER		Meeting called to order at 10:03 A.M. by Dr. McShane
February 6, 2018 Minutes Approval	Meeting minutes reviewed for approval	February 6, 2018 minutes approved.
True North Update: SOGI	Amie Fishman presented the update on SOGI. City and state laws require reporting of SOGI. LHH will be begin gathering this data soon. RN's will gather the data during their assessment but all staff will need training, which is required by state law. This also aligns with our True North goals.	Next steps <ol style="list-style-type: none"> 1. Training details will be rolled out in the next 2 months 2. SOGI data collection will be started in the same time period
JCC Preview: True North – Quality – Pressure Ulcers A3	Regina, Fatima, and Ed presented the Pressure Ulcers A3. The data started in February 2017 and is one of the CMS Quality Measures. The state and nation pressure ulcer rate is approximately 6%, and LHH rate is 2.1-3.3%, below both the national and state rate. The analysis looked at various factors including albumin levels and incontinence. The goal is to increase the healing of the pressure ulcers by 50% and decrease the incidence from the present 2.1% to 1.5%. This goal was not met by 6/3/17	Next steps: <ol style="list-style-type: none"> 1. Designate SWAT champions for PM and AM shifts 2. Earlier identification of pressure ulcers 3. Unit based education and follow up by SWAT champions 4. Competency assessments
Coaching Kata: ID Badge Access	Diana Kenyon presented the summary of the present state of badge access and its challenges. A new application form for ID badge and keys will be rolled out soon.	Next steps: <ol style="list-style-type: none"> 1. Identify restricted areas and personnel access 2. Review and upgrade all group access 3. P&P and standard work has been completed 4. Review status of all badges 5. Deactivate invalid badges 6. Complete and roll out the new application for badges and keys form
Calendar Year 2017 Contract Monitoring Report	Vince Lee gave a summary of the 2017 Contract Monitoring Report. In CY 2017 there were a total of 54 active contracts at LHH. 53 monitoring reports (98%) were completed. Average score was 3.36 (2016- 3.45, 2015-3.26). The 4 vendors below standards were Shred It; Nuance Communications; Semax; and Sweet Production, Inc.	Next steps: <ol style="list-style-type: none"> 1. Meet with the 4 vendors with below standards reports and develop a performance improvement plan 2. Provide report at a future JCC
Next Meeting	April 3,2018	Meeting adjourned at 10:59 AM